

**To:** Cyran, Carissa[Cyran.Carissa@epa.gov]  
**Cc:** Lewis, Josh[Lewis.Josh@epa.gov]; Washington, Yvette[Washington.Yvette@epa.gov]; South, Peter[South.Peter@epa.gov]  
**From:** Koerber, Mike  
**Sent:** Fri 11/18/2016 6:48:46 PM  
**Subject:** RE: Please send all reading and Monday briefing material by 3:00 today. FYI Janet will be working from all of next week.  
OAQPS - December and January Actions - revised.docx

Carissa – We are hoping to schedule a meeting with Janet on Monday on CPP. I just sent the meeting request to Shanita and will send you materials by 3 pm today.

Also, attached is an updated table that we discussed with Janet this morning. We made some edits at her request. Please print the attachment for her weekend reading.

Thank you.

Mike

**From:** Cyran, Carissa  
**Sent:** Friday, November 18, 2016 9:42 AM  
**To:** Koerber, Mike <Koerber.Mike@epa.gov>; Iglesias, Amber <Iglesias.Amber@epa.gov>; Rush, Alan <Rush.Alan@epa.gov>; Krieger, Jackie <Krieger.Jackie@epa.gov>; Clarke, Deirdre <clarke.deirdre@epa.gov>; VonDemHagen, Rebecca <VonDemHagen.Rebecca@epa.gov>; White, Rick <White.Rick@epa.gov>; Perrin, Alan <Perrin.Alan@epa.gov>; Sutton, Tia <sutton.tia@epa.gov>; Hengst, Benjamin <Hengst.Benjamin@epa.gov>; Walters, Margaret <Walters.Margaret@epa.gov>; Saltman, Tamara <Saltman.Tamara@epa.gov>; South, Peter <South.Peter@epa.gov>; Millett, John <Millett.John@epa.gov>; Drinkard, Andrea <Drinkard.Andrea@epa.gov>; McMichael, Nate <McMichael.Nate@epa.gov>; Henigin, Mary <Henigin.Mary@epa.gov>; DeMocker, Jim <DeMocker.Jim@epa.gov>; Hyde, Courtney <Hyde.Courtney@epa.gov>  
**Cc:** Lewis, Josh <Lewis.Josh@epa.gov>; Washington, Yvette <Washington.Yvette@epa.gov>  
**Subject:** Please send all reading and Monday briefing material by 3:00 today. FYI Janet will be working from all of next week.

Good morning and happy Friday!

Please send all reading and Monday briefing material by **3:00 today**. Janet currently has the following meeting scheduled tomorrow –

**10:00 am** RFS Hearing Prep (**OTAQ**)

**11:00 am** Conference Call with United Steel Workers re: RINS (**OTAQ**)

**1:00 pm** CSAPR Update (**OAP**)

**3:00 pm** Conference Call with State Commissioners re: Proposed Refinements to CAA Section 105 Grant Allocation Methodology

As I mentioned earlier this week Janet will be working from home all of next week. We will do nightly e-folders for any additional reading and briefing material.

Thank you,

Carissa

*Carissa Cyran*

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